

**MINUTES OF MEETING
NORTH BOULEVARD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Boulevard Community Development District was held Wednesday, **February 2, 2022** at 10:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Justin Frye	Chairman
Adam Rhinehart	Vice Chairman
Matthew Cassidy	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Tricia Adams	District Manager, GMS
Meredith Hammock	District Counsel, KE Law
Roy Van Wyk <i>by Zoom</i>	District Counsel, KE Law
Rey Malave <i>by Zoom</i>	District Engineer, Dewberry Engineers
Marshal Tindall	Field Operations, GMS
Andy Hatton	Field Operations, GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. All four Board members were in attendance and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams opened the floor for public comment and hearing none, the next item followed. There were no audience in attendance.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Acceptance of Resignation of Christine Aviles

Ms. Adams noted a letter of resignation had been received from Ms. Aviles and asked the Board for acceptance.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, Accepting the Resignation of Christine Aviles, was approved.

B. Appointment of Individual to Fulfill Board Vacancy

Ms. Adams asked the Board for nominations to fill the vacancy. She added they could operate as a four-person Board if desired.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, Appointment of Ms. Lindsey Roden to Fill Board Vacancy, was approved.

C. Administration of Oath to Newly Appointed Supervisor

This item was deferred.

D. Consideration of Resolution 2022-04 Electing Officers

This item was deferred.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the December 1, 2021 Board of Supervisors Meeting

Ms. Adams presented the minutes from the December 1, 2021 Board of Supervisor's meeting and asked for any comments or corrections. There being none, there was a motion of approval.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Minutes of the December 1, 2021 Board of Supervisors Meeting, were approved.

FIFTH ORDER OF BUSINESS

Ratification of Data sharing and Usage Agreement with Polk County Property Appraiser

Ms. Adams stated this agreement allows certain classifications of citizens to keep records exempt from public records. It was due by January 1st and had already been submitted and needs ratifying.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Data Sharing and Usage Agreement with Polk County Property Appraiser, was ratified.

SIXTH ORDER OF BUSINESS

Ratification of Non-Ad Valorem Contract Agreement with Polk County Property Appraiser

Ms. Adams stated this agreement would place the CDD fees on the tax bills for Polk County. She noted this was due by January 31st and has already been submitted.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Non-Ad Valorem Contract Agreement with Polk County Property Appraiser, was ratified.

SEVENTH ORDER OF BUSINESS

Ratification of Discontinuation of Website Services

Ms. Adams stated the website services will continue and maintain compliance. This is a redundant service for ADA compliance and will be discontinued.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Discontinuation of Website Services, was ratified.

EIGHTH ORDER OF BUSINESS

Consideration of Dewberry Work Authorization 2022-01 for Stormwater Needs Analysis

Ms. Adams stated this is a new state law to prepare and submit a report for stormwater systems by June 30, 2022. The District Engineer has compiled a work authorization and is included in the agenda packet. The estimated cost for this is \$10,000 and other cost could be up to \$1,000.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Dewberry Work Authorization 2022-01 for Stormwater Needs Analysis Not to Exceed \$11,000, was approved.

NINTH ORDER OF BUSINESS

Consideration of Proposal from Poop Bandit

Ms. Adams stated the proposal for waste removal has been prepared and Mr. Tindall has worked with the company. The proposal has been revised to note that North Boulevard is a CDD not an HOA. Mr. Tindall presented the proposal to include the areas included in the proposal and noted it was for two dog stations and playground area for \$110 per month. He reviewed the specifics in the proposal. Ms. Adams added the District has budgeted \$15,000 for this service and the funding is available. Mr. Tindall noted this was a cheaper option than the previous company.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Proposal from Poop Bandit for Dog Waste Stations, was approved.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

District Counsel had nothing further to report.

B. Engineer

District Engineer stated there was nothing further to report.

C. Field Manager's Report

Mr. Tindall reviewed the field manager's report which can be found in the agenda packet that included landscaping, tree trimming, pressure washing, sod, fence and entrance sign repair, and trash clean-up.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register for November 23, 2021 through December 31, 2021 noting that it totaled \$12,874.65. Mr. Frye reviewed the Prince proposal and the cost adjustments.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Check Register, totaling \$12,874.65, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams noted that the unaudited financials through December 2021 were included in the agenda package. She noted they were under budget. She asked if the Board had any questions, and hearing none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TWELTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

There being none, the next item followed.

THIRTEENTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman