

**MINUTES OF MEETING
NORTH BOULEVARD
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Boulevard Community Development District was held Wednesday, **December 1, 2021** at 10:30 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Justin Frye	Chairman
Adam Rhinehart	Vice Chairman
Christine Aviles	Assistant Secretary
Matthew Cassidy	Assistant Secretary
Andrew Rhinehart	Assistant Secretary

Also present were:

Tricia Adams	GMS
Clayton Smith <i>by Zoom</i>	GMS
Roy Van Wyk	KE Law
Marshal Tindall	GMS
Margie Lloyd <i>via phone</i>	Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Adams called the meeting to order and called the roll. All five Board members were in attendance and a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Adams opened the floor for public comment and hearing none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Administration of Oaths of Office to Elected Board Members (Justin Frye, Adam Rhinehart and Andrew Rhinehart)

Ms. Adams administered the oath of office to Justin Frye, Adam Rhinehart and Andrew Rhinehart.

B. Consideration of Resolution 2022-02 Canvassing and Certifying the Results of the Landowners' Election

Ms. Adams noted that this resolution identified that Justin Frye and Adam Rhinehart each received 6 votes and thus were appointed to 4-year terms for the North Boulevard CDD Board of Supervisors. Andrew Rhinehart received 5 votes and was appointed to a 2-year term on the Board of Supervisors. These votes were a result of the recent Landowners' Election.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, Resolution 2022-02 Canvassing and Certifying the Results of the Landowners' Election, was approved.

C. Election of Officers

Ms. Adams stated that currently the officers were Justin Frye as Chairman, Adam Rhinehart as Vice Chairman, Jill Burns as Secretary, and the remaining Board members and Tricia Adams as Assistant Secretaries.

D. Consideration of Resolution 2022-03 Electing Officers

Ms. Adams told the Board that they could consider keeping the current slate of officers and to also appoint herself as Assistant Secretary for the purpose of attesting the Chairman and Vice Chairman's signatures.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, Resolution 2022-03 Electing Officers with Justin Frye as Chairman, Adam Rhinehart as Vice Chairman, Jill Burns as Secretary, and the remaining Board members and Tricia Adams as Assistant Secretaries, was approved.

FOURTH ORDER OF BUSINESS

Approval of Minutes of the October 6, 2021 Board of Supervisors Meeting and November 3, 2021 Landowners' Election

Ms. Adams presented the minutes from the October 6, 2021 Board of Supervisor's meeting and the November 3, 2021 Landowners' Election and asked for any comments or corrections. There being none, there was a motion of approval.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the Minutes from the October 6, 2021 Board of Supervisors Meeting and the November 3, 2021 Landowners' Election, were approved.

FIFTH ORDER OF BUSINESS

Consideration of Disclosure Reporting Services – ADDED

Ms. Adams stated that they recently received notification of an invoice from Lerner Reporting Services to serve as dissemination agent and this was a 12-month agreement and the fee was \$6,500. She informed the Board that they could also consider transitioning the dissemination service to GMS as they currently serve as District Management and also offer this service. The fee would be the same with GMS at \$6,500 for the year. The Board decided to terminate the Lerner agreement and transition to GMS. There were no members of the public in the room and no members of the public on Zoom to comment on this added agenda item.

On MOTION by Mr. Frye, seconded by Ms. Aviles, with all in favor, the Termination of Lerner and Hiring of GMS at \$6,500 for Dissemination Services Annually, was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Van Wyk did not have anything to report.

B. Engineer

There being none, the next item followed.

C. Field Manager's Report

Mr. Tindall went over the field manager's report which can be found in the agenda packet.

i. Consideration of Proposal for Perimeter Tree Trimming - ADDED

Mr. Tindall stated that tree trimming was not in the scope of the landscaper as it stands and there were approximately 50 trees that needed trimming along the perimeter fence. The landscaper submitted a proposal for a total of \$3,000 for a one-time service. Prince also submitted a proposal for \$3,500. The Board decided to approve the \$3,000 for the landscaper's proposal.

On MOTION by Mr. Frye, seconded by Mr. Cassidy, with all in favor, the Proposal for Perimeter Tree Trimming with a Not-To-Exceed Amount of \$3,000 and for Staff to Negotiate Terms, was approved.

ii. Consideration of Contract to Empty Dog Waste Stations - ADDED

Mr. Tindall stated that there are two waste stations waiting to be installed. They received a couple proposals and are looking into their options. Mr. Tindall recommended using Prince & Sons as their price was cheaper. Their proposal would be roughly \$50 per waste station. They also stated that they would like for whoever to do the stations to also do the trash, which would be roughly another \$50. Mr. Tindall stated that it would be a total of around \$150 weekly for both.

On MOTION by Mr. Andrew Rhinehart, seconded by Ms. Aviles, with all in favor, the Contract with Prince & Sons to Empty Dog Waste Stations and Trash with a \$150 Weekly Fee, was approved.

D. District Manager's Report

i. Approval of Check Register

Ms. Adams presented the check register, noting that it totaled \$76,311.24. This includes checks from October 1 – November 22, 2021. The Board had no questions, so she asked for a motion to approve.

On MOTION by Mr. Frye, seconded by Ms. Aviles, with all in favor, the Check Register, totaling \$76,311.24, was approved.

ii. Balance Sheet and Income Statement

Ms. Adams noted that the unaudited financials through October 31, 2021 were included in the agenda package, and that there was no action necessary by the Board. She asked if the Board had any questions, and hearing none, the next item followed.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests and Audience comments

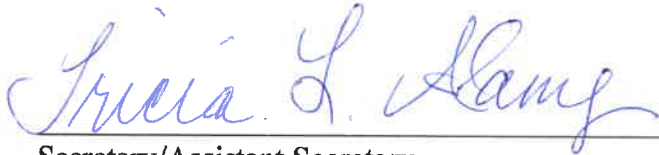
There being none, the next item followed.

NINTH ORDER OF BUSINESS

Adjournment

Ms. Burns adjourned the meeting.

On MOTION by Mr. Frye, seconded by Mr. Andrew Rhinehart, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman