

**MINUTES OF MEETING  
NORTH BOULEVARD  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the North Boulevard Community Development District was held Wednesday, **March 17, 2021** at 10:00 a.m. at the Holiday Inn – Winter Haven, 200 Cypress Gardens Blvd., Winter Haven, Florida.

Present and constituting a quorum:

Scott Shapiro *by Zoom*  
Patrick Marone  
Matthew Cassidy  
Andrew Rhinehart

Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Roy Van Wyk *by Zoom*

District Manager, GMS  
Hopping Green & Sams

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. There were three Board members present at the meeting constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were a couple of members of the public present via phone, and asked them if they had any comments. Hearing none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the February 17,  
2021 Board of Supervisors Meeting**

Ms. Burns presented the minutes from the February 17, 2021 meeting and asked for a motion to approve. The Board had no changes.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Minutes from the February 17, 2021 Board of Supervisors Meetings, were approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Conveyance Documents**

Ms. Burns presented the conveyance documents and noted that they were included in the agenda package in the Northwood Reserve section. She stated that Mr. Smith had gone through and noticed several areas that were not sodded as well as issues that had been previously discussed as to whether they were under the obligation from the original site contractor or not. She noted that if they were not covered, they were going to get a few quotes from different contractors to get the issue taken care of. She asked if Mr. Van Wyk had anything to add, which he replied that they were trying to acquire tracts A, B, C, D, E, and F of Northridge Reserve with all of the wall, fence, landscape, and drainage and access easements. He also noted that they had received an Attorney's Opinion of Title from sellers regarding the title of the property.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart , with all in favor, the Conveyance Documents, were approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Proposal to Provide Professional Consulting Services from Dewberry**

Ms. Burns presented the proposal from Dewberry to provide professional consulting services to the District. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Proposal to Provide Professional Consulting Services from Dewberry, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk noted that he did not have anything else to report.

**B. Engineer**

There being none, the next item followed.

**C. Field Manager's Report**

Ms. Burns ran through Mr. Smith's report which included dumping that was cleared in one of the phases, the installation of the towing signs and the enforcement of towing which started on March 8<sup>th</sup>. She also noted that there was a damage overflow in Tract C that was hit with a piece of equipment that Mr. Smith would get a quote to repair, as well as the ordering of speed limit signs, trash cleanup in the commons area, as well as landscape improvements with areas that needed to be sodded and filled in. She explained that they were looking for a funding source, and because a lot of the work that needed to be completed stemmed from the original work, she noted that there was a chunk of money sitting in the construction fund that they could use, approximately totaling \$70,000.

**D. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns presented the check register from February 11<sup>th</sup> through March 10<sup>th</sup>, totaling \$11,396.25. She asked for a motion to approve.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Check Register, totaling \$11,396.25, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns noted that the financials were included in the agenda package, and that there was no action necessary by the Board. She asked if the Board had any questions, and hearing none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

The Board suggested changing the meeting date to the first Wednesday of each month at 11:30 a.m.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, Changing the Meeting Date to the first Wednesday of each month at 11:30 a.m., was approved.

March 17, 2021

North Boulevard CDD

**EIGHTH ORDER OF BUSINESS**

**Supervisors      Requests      and  
Audience comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all  
in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman