North Boulevard Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

http://northboulevardcdd.com/.com

The following is the proposed agenda for the meeting of the Board of Supervisors for the North Boulevard Community Development District, scheduled to be held **Wednesday**, **May 20, 2020 at 10:15 a.m. via conference call due to the Executive Order 20-112 extending COVID-19 Executive Order 20-69.** Attached to this Agenda is a copy of the Executive Order 20-69. The attendance of three Board Members is required to constitute a quorum. Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at qaarlandtj@pfm.com or (407) 723-5900.

To attend the meeting, please use the below conference call information:

Call-in Number: 1-844-621-3956 Access Code: 790 393 986 #

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period [for any members of the public desiring to speak on any proposition before the Board]
- 1. Consideration of the Minutes of the February 19, 2020 Board of Supervisors' Meeting
- 2. Review of Registered Voters

Business Matters

- 3. Consideration of Resolution 2020-07, Approving a Proposed Budget for Fiscal Year 2020-2021 and Setting a Public Hearing Date Thereon [suggested date: July 22, 2020]
- 4. Consideration of Resolution 2020-08, Setting Public Hearing to Adopt Parking and Towing Policies [suggested date: July 22, 2020]
 - o Rules Relating to Overnight Parking and Parking Enforcement
 - Notices for Publication
- 5. Ratification of Payment Authorization Nos. 110-120
- 6. Review of Monthly Financials

Other Business

Staff Reports

District Counsel Interim Engineer District Manager

Supervisor Requests and Audience Comments Adjournment



STATE OF FLORIDA

OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-69

(Emergency Management – COVID-19 – Local Government Public Meetings)

WHEREAS, on March 1, 2020, I issued Executive Order 20-51 directing the Florida Department of Health to issue a Public Health Emergency as a result of COVID-19; and

WHEREAS, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

WHEREAS, on March 16, 2020, President Donald J. Trump and the Centers for Disease Control and Prevention ("CDC") issued the "15 Days to Slow the Spread" guidance advising individuals to adopt far-reaching social distancing measures, such as working from home and avoiding gatherings of more than 10 people; and

WHEREAS, on March 17, 2020, I wrote a letter to Attorney General Ashley Moody seeking an advisory opinion regarding concerns raised by local government bodies about their ability to hold meetings through teleconferencing and other technological means in order to protect the public and follow the CDC guidance regarding social distancing; and

WHEREAS, on March 19, 2020, Attorney General Ashley Moody delivered an opinion to me indicating that certain provisions of Florida law require a physical quorum be present for local government bodies to conduct official business, and that local government bodies may only conduct meetings by teleconferencing or other technological means if either a statute permits a quorum to be present by means other than in person, or that the in person requirement for constituting a quorum is lawfully suspended during the state of emergency; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents and visitors in Florida remain safe and secure;

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

Section 1. I hereby suspend any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place.

Section 2. Local government bodies may utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes.

Section 3. This Executive Order does not waive any other requirement under the Florida Constitution and "Florida's Government in the Sunshine Laws," including Chapter 286, Florida Statutes.

Section 4. This Executive Order shall expire at the expiration of Executive Order 20-52, including any extension.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 20th day of March, 2020

RON DESANTIS, GOVERNOR

ATTEST:

FAUTUM JUL ECRETARY OF STATE 2020 MAR 20 AM 9: 38

North Boulevard Community Development District

Minutes

MINUTES OF MEETING

NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING Thursday, February 19, 2020 at 10:16 a.m. Holiday Inn Winter Garden 200 Cypress Gardens Blvd., Winter Haven, Florida 33880

Board Members present at roll call:

Rennie Heath Chair

Scott Shapiro Vice Chair (via phone)

Andrew Rhinehart Assistant Secretary
Patrick Marone Assistant Secretary
Matthew Cassidy Assistant Secretary

Also Present:

Roy Van Wyk

Jane Gaarlandt

Christina Hanna

Hopping Green & Sams, P.A.

PFM Group Consulting LLC

PFM Group Consulting, LLC

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

The meeting was called to order approximately at 10:16 a.m. Those in attendance are outlined above.

SECOND ORDER OF BUSINESS

Public Comment Period

There were no members of the public present.

THIRD ORDER OF BUSINESS

Consideration of the Minutes of the January 15, 2020 Board of Supervisors' Meeting

The Board reviewed the Minutes of the January 15, 2020 Board of Supervisors' Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the January 15, 2020 Board of Supervisors' Meeting.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-06, Adopting an Internal Control Policy

Mr. Van Wyk noted the Internal Control Policy is one of the requirements of the most recent changes to the Florida Statute.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, the Board approved Resolution 2020-06, Adopting an Internal Control Policy.

FIFTH ORDER OF BUSINESS

Consideration of Fiscal Year 2019 Auditor Engagement Letter

Ms. Gaarlandt presented the Fiscal Year 2019 Auditor Engagement Letter.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, the Board approved the Fiscal Year 2019 Auditor Engagement Letter.

SIXTH ORDER OF BUSINESS

Ratification of Payment Authorization Nos. 106 - 109

The Board reviewed payment authorizations numbers 106 - 109.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board ratified Payment Authorization Nos. 106 – 109.

SEVENTH ORDER OF BUSINESS

Review of Monthly Financials

Ms. Gaarlandt presented the monthly financials to the Board as of January 31, 2020. There was no action required by the Board.

EIGHTH ORDER OF BUSINESS

Staff Reports

District Counsel –	No Report				
District Engineer –	Not Present				
District Manager –	No Report				
NINTH ORDER OF BU	ISINESS	Supervisor Comments	Requests	and	Audience
There were no Supervi	sor requests or audience comme	nts.			
TENTH ORDER OF BU	JSINESS uestions or comments. Ms. Gaarl	Adjournment		ljourn.	
•	ninehart, seconded by Mr. Maron			•	
Constant / Assistant C		<u></u>			
Secretary / Assistant S	ecretary	Cnairma	ın / Vice Chairı	man	

North Boulevard Community Development District

Registered Voters



April 16, 2020

Christina Hanna - Asst DM Fishkind & Associates - PFM 12051 Corporate Blvd. Orlando, Florida 32817-1450

RE: North Boulevard Community Development District Registered Voters

Dear Ms. Hanna,

In response to your request, there are currently 165 voters within the North Boulevard Community Development District. This number of registered voters in said District is as of April 15, 2020.

Please do not hesitate to contact us if we can be of further assistance.

Sincerely,

Lori Edwards

Supervisor of Elections

Lou Edwards

Polk County, Florida

P.O. Box 1460, Bartow, FL 33831 • PHONE: (863) 534-5888

PolkElections.com

North Boulevard Community Development District

Resolution 2020-07

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("Board") of the North Boulevard Community Development District ("District") prior to June 15, 2020, proposed budgets ("Proposed Budget") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT:

1.	PROPOSED BUDGET APPROVED. T	The Proposed Budget prepared by the District
Manager for	r Fiscal Year 2020/2021 attached heret	to as Exhibit A is hereby approved as the basis
for conducti	ing a public hearing to adopt said Prop	osed Budget.
า	SETTING A DUDUG HEADING A Sub	olic hearing on said approved Proposed Budget

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is hereby	declare	ed and se	et for July 3	22, 2020	at	_ . m.	The	hearing	may be	conducted
remotely,	pursua	ant to _		_ media	technolog	y and	d/or	by telep	hone p	oursuant to
Executive	Orders	20-52 an	d 20-69 issu	ied by Go	vernor DeS	antis	on M	arch 9, 2	020, an	d March 20,
2020, as s	such or	ders may	be extend	led, respe	ectively, an	d pur	rsuan	t to Sec	tion 120	0.54(5)(b)2. <i>,</i>
Florida Sto held at the				onditions	allow the n	neetir	ng to	be held	in persc	on, it will be
	LO	CATION:	-							
			-							

- 3. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENTS. The District Manager is hereby directed to submit a copy of the Proposed Budget to the City of Haines, Florida and Polk County at least 60 days prior to the hearing set above.
- 4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the

District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

- 5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.
- 6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.
 - 7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 20TH DAY OF MAY, 2020.

ATTEST:	NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT
	By:
Secretary	Its:

FY 2021 Proposed O&M Budget

	Year To Date									
	Actual Through 03/31/2020			Anticipated Apr Sep.	Anticipated Total FY 2020		FY 2020 Adopted Budget			FY 2021 Proposed Budget
Revenues										
On-Roll Assessments	\$	152,207.00	\$	53,950.50	\$	206,157.50	\$	278,455.32	\$	278,455.32
Off-Roll Assessments		72,297.82		-		72,297.82		-		-
Other Income & Other Financing Sources		60.00		-		60.00		-		-
Net Revenues	\$	224,564.82	\$	53,950.50	\$	278,515.32	\$	278,455.32	\$	278,455.32
General & Administrative Expenses										
Supervisor Fees	\$	2,400.00	\$	4,800.00	\$	7,200.00	\$	9,600.00	\$	12,000.00
Public Officials' Liability Insurance		2,537.00		-		2,537.00		2,599.00		3,000.00
Trustee Services		6,411.13		-		6,411.13		6,000.00		6,000.00
Management		10,000.02		9,999.98		20,000.00		20,000.00		25,000.00
Engineering		937.50		937.50		1,875.00		15,000.00		15,000.00
Dissemination Agent		6,500.00		-		6,500.00		5,000.00		6,500.00
District Counsel		8,614.37		8,614.37		17,228.74		15,000.00		15,000.00
Assessment Administration		12,500.00		-		12,500.00		12,500.00		12,500.00
Reamortization Schedules		-		500.00		500.00		500.00		500.00
Audit		-		6,000.00		6,000.00		6,000.00		6,000.00
Travel and Per Diem		57.24		442.76		500.00		500.00		500.00
Telephone		-		200.00		200.00		200.00		200.00
Postage & Shipping		346.39		346.39		692.78		300.00		300.00
Copies		46.20 446.25		1,353.80		1,400.00		1,400.00		1,400.00 5,000.00
Legal Advertising Miscellaneous		196.45		4,553.75 9,744.32		5,000.00 9,940.77		5,000.00 8,675.00		8,675.00
Playground Lease		3,147.48		3,147.48		6,294.96		6,294.96		6,294.96
Property Taxes		5,147.40		200.00		200.00		200.00		200.00
Web Site Maintenance		750.00		1,950.00		2,700.00		2,400.00		2,700.00
Dues, Licenses, and Fees		175.00		-		175.00		175.00		175.00
Total General & Administrative Expenses	\$	55,065.03	\$	52,790.35	\$	107,855.38	\$	117,343.96	\$	126,944.96
Field Expenses										
General Liability Insurance	\$	3,101.00	\$	-	\$	3,101.00	\$	3,176.00	\$	3,176.00
Property & Casualty Insurance		5,781.00		-		5,781.00		5,894.00		5,894.00
Irrigation (Phase 1)		50.62		949.38		1,000.00		1,000.00		1,000.00
Irrigation (Phase 2)		-		1,000.00		1,000.00		1,000.00		1,000.00
Landscaping Maintenance & Material (Phase 1)		8,160.00		19,840.00		28,000.00		28,000.00		28,000.00
Landscaping Maintenance & Material (Phase 2)		-		25,000.00 2,000.00		25,000.00		25,000.00		25,000.00
Landscape Improvements - Mulch & Flowers (Phase 1) Landscape Improvements - Mulch & Flowers (Phase 2)		-		2,000.00		2,000.00 2,000.00		2,000.00 2,000.00		2,000.00 2,000.00
Fertilization (Phase 1)		-		1,250.00		1,250.00		1,250.00		1,250.00
Fertilization (Phase 2)		_		1,250.00		1,250.00		1,250.00		1,250.00
Contingency		1,025.00		12,556.84		13,581.84		13,581.84		3,980.84
Storm Clean-up/Repairs		-		15,000.00		15,000.00		15,000.00		15,000.00
Streetlights (Phase 1)		9,990.05		9,990.05		19,980.10		10,780.04		10,780.04
Streetlights (Phase 2)		-		8,650.00		8,650.00		8,650.00		8,650.00
Field Management		-		5,000.00		5,000.00		5,000.00		5,000.00
Total Field Expenses	\$	28,107.67	\$	104,486.27	\$	132,593.94	\$	123,581.88	\$	113,980.88
0100.15										
Cabana & Pool Expenses					_				_	
Inter-Governmental Expense (Holly Hill Road East CDD)	\$	12,258.34		26,271.14	\$	38,529.48	\$	38,529.48	\$	38,529.48
Total Cabana & Pool Expenses	\$	12,258.34	\$	26,271.14	\$	38,529.48	\$	38,529.48	\$	38,529.48
Total Expenses	\$	95,431.04	\$	183,547.76	\$	278,978.80	\$	279,455.32	\$	279,455.32
Other Revenues (Expenses) & Gains (Losses										
Interest Income	\$	231.74	\$	231.74	\$	463.48	\$	1,000.00	\$	1,000.00
Total Other Revenues (Expenses) & Gains (Losses)	\$	231.74	\$	231.74	\$	463.48	\$	1,000.00	\$	1,000.00
Not Income (Local)		120 205 50	_	(420.265.52)	_		_		_	
Net Income (Loss)	\$	129,365.52	\$	(129,365.52)	\$		\$		\$	

North Boulevard CDD FY 2021 Debt Service Proposed Budgets

	Proposed Series 2017 FY 2021 Budget			oosed Series 19 FY 2021 Budget
REVENUES:				
Special Assessments	\$	334,143.75	\$	353,946.89
TOTAL REVENUES	\$	334,143.75	\$	353,946.89
EXPENDITURES:				
Principal 11/01/2020 Interest 11/01/2020	\$	- 88,456.25	\$	55,000.00 100,428.13
Principal 05/01/2021 Interest 05/01/2021		70,000.00 88,456.25		99,259.38
TOTAL EXPENDITURES	\$	\$ 246,912.50		254,687.51
EXCESS REVENUES	\$	87,231.25	\$	99,259.38
Principal 11/01/2021 Interest 11/01/2021	\$	- 87,231.25	\$	60,000.00 99,259.38

North Boulevard Community Development District

Resolution 2020-08

RESOLUTION 2020-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT TO DESIGNATE THE DATE, TIME AND PLACE OF A PUBLIC HEARING AND AUTHORIZATION TO PUBLISH NOTICE OF SUCH HEARING FOR THE PURPOSE OF ADOPTING RULES RELATING TO PARKING AND PARKING ENFORCEMENT.

WHEREAS, the North Boulevard Community Development District ("District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Haines City, Florida; and

WHEREAS, the Board of Supervisors of the District ("Board") is authorized by Sections 190.011(5) and 190.035, *Florida Statutes*, to adopt rules, orders, rates, fees and charges pursuant to Chapter 120, *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1 . The Board intends to adopt <i>Rules Relating</i> a proposed copy of which is attached hereto as Exhibit A . The	• •
on such policies at a meeting of the Board to be held onat the Holiday Inn Winter Haven, 200 Cypress Gardens Boule	, 2020 at 10:15 a.m.
SECTION 2. The District Secretary is directed to publish with Section 120.54. Florida Statutes	h notice of the hearing in accordance

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 20th day of May, 2020.

ATTEST:	NORTH BOULEVARD COMMUNIT DEVELOPMENT DISTRICT
Secretary/Assistant Secretary	Chairperson, Board of Supervisors

EXHIBIT A: Rules Relating to Parking Enforcement

NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO PARKING ENFORCEMENT

In accordance with Chapter 190, Florida Statutes, and on	_, 2020 at a
duly noticed public meeting, the Board of Supervisors of the North Boulevard	Community
Development District ("District") adopted the following policy to govern parking a	and parking
enforcement on certain District Property. This policy repeals and supersedes all	prior rules
and/or policies governing the same subject matter.	

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles (hereinafter defined) on certain of its property (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District's residents and paid users with a means to park Vehicles on-street in certain designated parking areas and remove such Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference.

SECTION 2. DEFINITIONS.

- A. *Commercial Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.
- B. *Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), and Recreational Vessel(s).
- C. *Vessel(s)*. Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.
- D. *Recreational Vehicle(s)*. A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.
 - E. *Parked*. A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.
- F. *Tow-Away Zone*. District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action.
- **SECTION 3. DESIGNATED PARKING AREAS.** On street parking is only authorized on the odd numbered side of the street (as indicated by address numbers). On street parking is expressly prohibited on the even numbered side of the street (as indicated by address numbers).

The even numbered side of the street (as indicated by address numbers) and those areas within the District's boundaries depicted in **Exhibit A**, which is incorporated herein by reference, are hereby established as "Tow-Away Zones" for all Vehicles, including Commercial Vehicles, Vessels, Recreational Vehicles as set forth in Sections 4 and 5 herein ("**Tow Away Zone**").

SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES. Each area set forth in **Exhibit A** attached hereto is hereby declared a Tow Away Zone. In addition, any Vehicle which is parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed.

SECTION 5. EXCEPTIONS.

- **A. ON-STREET PARKING EXCEPTIONS.** Abandoned and/or broken down Vehicles are not permitted to be parked on-street at any time and are subject to towing at the owner's expense. Commercial Vehicles, Recreational Vehicles, and Vessels are not permitted to be parked on-street overnight and shall be subject to towing at owner's expense.
- **B. VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company Vehicles in order to facilitate District business. All Vehicles so authorized must be identified by a written parking pass issued by the District Manager or his/her designee, which must be **clearly** displayed in the Vehicle windshield. **No verbal grants of authority will be issued or be held valid.**
- C. DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES. Delivery Vehicles, including but not limited to, U.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors may park on District Property while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also park on District Property while carrying out official duties.

Any Vehicle parked on District Property, including District roads, must do so in compliance with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

- **A. SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District Property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.
- **B.** TOWING/REMOVAL AUTHORITY. To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vessel or Recreational Vehicle was not authorized to park under this rule in the Tow-Away Zone, and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically

the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle parked in the Tow-Away Zone.

C. AGREEMENT WITH AUTHORIZED TOWING SERVICE. The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Commercial Vehicles, Vessels or Recreational Vehicles may be parked on District Property pursuant to this rule, provided, however, the District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to such Vehicles.

EXHIBIT A – Tow Away Zone	
Effective date:	. 2020

EXHIBIT A – Tow Away Zone

EXHIBIT A: Rules Relating to Parking Enforcement

NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT RULES RELATING TO PARKING ENFORCEMENT

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duly noticed public meeting, the Board of Supervisors of the North Boulevard	Community
Development District ("District") adopted the following policy to govern parking a	and parking
enforcement on certain District Property. This policy repeals and supersedes all	prior rules
and/or policies governing the same subject matter.	

SECTION 1. INTRODUCTION. The District finds that parked Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles (hereinafter defined) on certain of its property (hereinafter defined) cause hazards and danger to the health, safety and welfare of District residents, paid users and the public. This policy is intended to provide the District's residents and paid users with a means to park Vehicles on-street in certain designated parking areas and remove such Commercial Vehicles, Vehicles, Vessels and Recreational Vehicles from District designated Tow-Away Zones consistent with this Policy and as indicated on **Exhibit A** attached hereto and incorporated herein by reference.

SECTION 2. DEFINITIONS.

- A. *Commercial Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not, that (i) is titled, registered or leased to a company and not an individual person, or (ii) is used for business purposes even if titled, registered or leased to an individual person.
- B. *Vehicle(s)*. Any mobile item which normally uses wheels, whether motorized or not. For purposes of this Policy, unless otherwise specified, any use of the term Vehicle(s) shall be interpreted so as to include Commercial Vehicle(s), Vessel(s), and Recreational Vessel(s).
- C. *Vessel(s)*. Every description of watercraft, barge, or airboat used or capable of being used as a means of transportation on water.
- D. *Recreational Vehicle(s)*. A vehicle designed for recreational use, which includes motor homes, campers and trailers relative to same.
 - E. *Parked*. A Vehicle, Vessel or Recreational Vehicle left unattended by its owner or user.
- F. *Tow-Away Zone*. District property in which parking is prohibited and in which the District is authorized to initiate a towing and/or removal action.
- **SECTION 3. DESIGNATED PARKING AREAS.** On street parking is only authorized on the odd numbered side of the street (as indicated by address numbers). On street parking is expressly prohibited on the even numbered side of the street (as indicated by address numbers).

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SECTION 4. ESTABLISHMENT OF TOW-AWAY ZONES. Each area set forth in **Exhibit A** attached hereto is hereby declared a Tow Away Zone. In addition, any Vehicle which is parked in a manner which prevents or inhibits the ability of emergency response vehicles to navigate streets within the District are hereby authorized to be towed.

SECTION 5. EXCEPTIONS.

- **A. ON-STREET PARKING EXCEPTIONS.** Abandoned and/or broken down Vehicles are not permitted to be parked on-street at any time and are subject to towing at the owner's expense. Commercial Vehicles, Recreational Vehicles, and Vessels are not permitted to be parked on-street overnight and shall be subject to towing at owner's expense.
- **B. VENDORS/CONTRACTORS.** The District Manager or his/her designee may authorize vendors/consultants in writing to park company Vehicles in order to facilitate District business. All Vehicles so authorized must be identified by a written parking pass issued by the District Manager or his/her designee, which must be **clearly** displayed in the Vehicle windshield. **No verbal grants of authority will be issued or be held valid.**
- C. DELIVERY VEHICLES AND GOVERNMENTAL VEHICLES. Delivery Vehicles, including but not limited to, U.P.S., Fed Ex, moving company Vehicles, and lawn maintenance vendors may park on District Property while actively engaged in the operation of such businesses. Vehicles owned and operated by any governmental unit may also park on District Property while carrying out official duties.

Any Vehicle parked on District Property, including District roads, must do so in compliance with all laws, ordinances and codes.

SECTION 6. TOWING/REMOVAL PROCEDURES.

- **A. SIGNAGE AND LANGUAGE REQUIREMENTS.** Notice of the Tow-Away Zones shall be approved by the District's Board of Supervisors and shall be posted on District Property in the manner set forth in Section 715.07, *Florida Statutes*. Such signage is to be placed in conspicuous locations, in accordance with Section 715.07, *Florida Statutes*.
- **B.** TOWING/REMOVAL AUTHORITY. To effect towing/removal of a Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle, the District Manager or his/her designee must verify that the subject Commercial Vehicle, Vessel or Recreational Vehicle was not authorized to park under this rule in the Tow-Away Zone, and then must contact a firm authorized by Florida law to tow/remove Commercial Vehicle, Vehicles, Vessels and Recreational Vehicles for the removal of such unauthorized vehicle at the owner's expense. The Commercial Vehicle, Vehicle, Vessel or Recreational Vehicle shall be towed/removed by the firm in accordance with Florida law, specifically

the provisions set forth in Section 715.07, *Florida Statutes*. Notwithstanding the foregoing, a towing service retained by the District may tow/remove any vehicle parked in the Tow-Away Zone.

C. AGREEMENT WITH AUTHORIZED TOWING SERVICE. The District's Board of Supervisors is hereby authorized to enter into and maintain an agreement with a firm authorized by Florida law to tow/remove unauthorized vehicles and in accordance with Florida law and with the policies set forth herein.

SECTION 7. PARKING AT YOUR OWN RISK. Vehicles, Commercial Vehicles, Vessels or Recreational Vehicles may be parked on District Property pursuant to this rule, provided, however, the District assumes no liability for any theft, vandalism and/or damage that might occur to personal property and/or to such Vehicles.

EXHIBIT A – Tow Away Zone	
Effective date:	. 2020

EXHIBIT A – Tow Away Zone

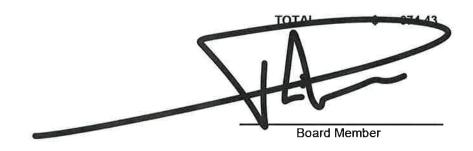
North Boulevard Community Development District

Payment Authorization Nos. 110-120

Payment Authorization No. 110

2/7/2020

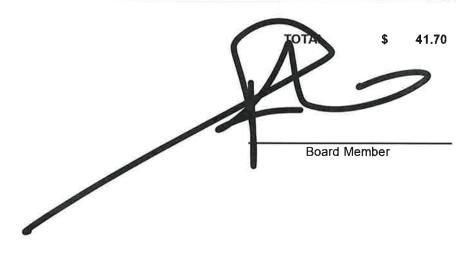
Item No.	Vendor Invoice Number		General Fund		
1	Duke Energy 901 Fillmore Blvd, Entrance ; Service 01/03/2020 - 02/03/2020 1900 North Blvd W ; Service 01/03/2020 - 02/03/2020	i ne yj S an a	\$ \$	15.16 126.06	
	582 Taft Dr, Well/Lites ; Service 01/03/2020 - 02/03/2020	(444)	\$	152.59	
2	GreenLand Services Trash Pick-Up and Dump	19675	\$	300.00	
3	PFM Group Consulting Reimbursables: November 2019	OE-EXP-00571	\$	80.62	



Payment Authorization No. 111

2/14/2020

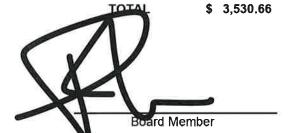
Item No.	Vendor	Invoice Number	_	eneral Fund
1	PFM Group Consulting Reimbursables: December 2019	OE-EXP-00628	\$	41.70



Payment Authorization No. 112

2/21/2020

Item No.	Vendor	Invoice Number	 General Fund
1	Duke Energy		
	000 North Blvd Lite, Nrth Rdg Ests SL ; Service 01/16/2020 - 02/14/2020	**	\$ 840.25
	0000 Forest Lake Dr Lite ; Service 01/17/2020 - 02/17/2020	44)	\$ 712.87
	564 Buchannan Dr Lift ; Service 01/21/2020 - 02/19/2020	lee:	\$ 128.63
2	PFM Group Consulting		
	Reimbursables: November 2019	107885	\$ 34.34
	Reimbursables: October 2019	108045	\$ 22.90
	DM Fee: February 2020	DM-02-2020-0045	\$ 1,666.67
	Website Fee: February 2020	DM-02-2020-0046	\$ 125.00



Payment Authorization No. 113

2/28/2020

Item No.	Vendor	Invoice Number	General Fund	
1	Hopping Green & Sams General Counsel Through 01/31/2020	112967	\$ 1,869.42	
2	Navitas Playground Lease	-	\$ 524.58	
3	PFM Group Consulting January Reimbursables	OE-EXP-00686	\$ 55.98	
4	Wood & Associates Engineering Services Through 02/09/2020	578	\$ 156.25	



Payment Authorization No. 114

3/6/2020

Item No.	Vendor	Invoice Number		General Fund	
1	A & R Contracting & Cleaning Fence Repairs	2621	\$	725.00	
2	Duke Energy 901 Fillmore Blvd, Entrance ; Service 02/03/2020 - 03/04/2020 1900 North Blvd W ; Service 02/03/2020 - 03/04/2020 582 Taft Dr, Well/Lites ; Service 02/03/2020 - 03/04/2020	=	\$ \$ \$	15.16 140.70 155.97	

S 1,036.83

Board Member

Payment Authorization No. 115

3/13/2020

Item No.	Vendor Invoice Number		General Fund	
1	Business Observer Legal Advertising on 03/06/2020	20-00421K	\$ 48.13	
2	PFM Group Consulting DM Fee: March 2020 Website Fee: March 2020	DM-03-2020-0045 DM-03-2020-0046	\$ 1,666.67 \$ 125.00	
3	U.S. Bank Series 2019 Trustee Fees - 02/01/2020 - 09/30/2020 Series 2019 Trustee Fees - 10/01/2020 - 01/31/2021	5658402 5658402	\$ 2,693.75 \$ 1,346.88	

TOTAL

\$ 5,880.43

Payment Authorization No. 116

3/20/2020

Item No.	Vendor	Invoice Number	General Fund	
1	Duke Energy 000 North Blvd Lite ; Service 02/14/2020 - 03/17/2020 0000 Forest Lake Dr Lite ; Service 02/17/2020 - 03/18/2020	Deek Salas	\$ 850.20 \$ 720.63	
2	Wood & Associates Engineering Services Through 02/09/2020 PA 113	578	\$ 456.25	

TOTAL

\$ 1,727.08

1,570.83

Payment Authorization No. 117

3/27/2020

Item No.	Vendor	Invoice Number	
1	Duke Energy 564 Buchannan Dr Lift ; Service 02/19/2020 - 03/20/2020	s s.	\$ 137.37
2	Hopping Green & Sams General Counsel Through 02/29/2020	113660	\$ 1,561.50
3	Navitas Playground Lease	Seed	\$ 524.58

TOTAL

\$ 2,223.45

Payment Authorization No. 118

4/10/2020

Item No.	Vendor	Invoice Number	General Fund	
1	Carr Riggs & Ingram FY 2019 Audit	16866974	\$	1,250.00
2	Duke Energy 901 Fillmore Blvd, Entrance ; Service 03/04/2020 - 04/03/2020		\$	15 25
	1900 North Blvd W ; Service 03/04/2020 - 04/03/2020		э \$	141.97
	582 Taft Dr, Well/Lites ; Service 03/04/2020 - 04/03/2020	<u></u>	\$	157.03

FQTAL \$ 1,564.25

Payment Authorization No. 119

4/17/2020

Item	Vendor	Invoice	General
No.		Number	Fund
1	Creative Association Services April Landscaping Phase 1 April Landscaping Phase 2	6635-Ph1 6635-Ph2	\$ 1,825.00 \$ 2,797.00

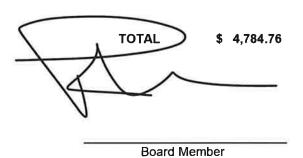
TOTAL

\$ 4,622.00

Payment Authorization No. 120

4/24/2020

Item No.	Vendor Invoi Numb		 General Fund	
1	Duke Energy			
	000 North Blvd Lite ; Service 03/17/2020 - 04/17/2020		\$ 850.61	
	0000 Forest Lake Dr Lite ; Service 03/18/2020 - 04/20/2020		\$ 720.95	
	564 Buchannan Dr Lift ; Service 03/20/2020 - 04/22/2020		\$ 146.44	
2	Hopping Green & Sams			
	General Counsel Through 03/31/2020	114150	\$ 1,275.09	
3	PFM Group Consulting			
	DM Fee: April 2020	DM-04-2020-0045	\$ 1,666.67	
	Website Fee: April 2020	DM-04-2020-0046	\$ 125.00	



North Boulevard Community Development District

Monthly Financials

Statement of Financial Position As of 4/30/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
	<u>A</u>	ssets			
Current Assets					
General Checking Account	\$162,665.27				\$162,665.27
Assessments Receivable	1,004.00				1,004.00
Prepaid Expenses	1,656.66				1,656.66
Deposits	960.00				960.00
Assessments Receivable	300.00	\$1,641.79			1,641.79
Debt Service Reserve (Series 2017)		125,887.50			125,887.50
Debt Service Reserve (Series 2019)		261,593.75			261,593.75
Revenue (Series 2017)		98,616.40			98,616.40
Revenue (Series 2019)		45,014.31			45,014.31
Interest (Series 2017)		89,681.25			89,681.25
Interest (Series 2017) Interest (Series 2019)		100,428.13			100,428.13
Prepayment (Series 2017)		86.24			86.24
Prepayment (Series 2019)		70,185.25			70,185.25
Sinking Fund (Series 2017)		70,183.23			70,103.23
Redemption Account (Series 2017)		70,000.00			70,000.00
		722.91	\$5,893.94		5,893.94
Acquisition/Construction (Series 2017) Acquisition/Construction (Series 2019)			254,540.11		254,540.11
Total Current Assets	\$166,285.93	\$863,857.53	\$260,434.05	\$0.00	\$1,290,577.51
<u>Investments</u>					
Amount Available in Debt Service Funds				\$862,215.74	\$862,215.74
Amount To Be Provided				6,707,784.26	6,707,784.26
Total Investments	\$0.00	\$0.00	\$0.00	\$7,570,000.00	\$7,570,000.00
Total Assets	\$166,285.93	\$863,857.53	\$260,434.05	\$7,570,000.00	\$8,860,577.51
	<u>Liabilities</u>	and Net Assets			
Oursent Linkillities					
Current Liabilities	¢4.740.00				£4.740.00
Accounts Payable	\$1,718.00				\$1,718.00
Deferred Revenue	1,004.00	\$1.641.79			1,004.00
Deferred Revenue Total Current Liabilities	¢2 722 00		\$0.00	\$0.00	1,641.79
Total Current Liabilities	\$2,722.00	\$1,641.79	φυ.υυ	φ0.00	\$4,363.79
Long Term Liabilities					
Revenue Bonds Payable - Long-Term				\$7,570,000.00	\$7,570,000.00
Total Long Term Liabilities	\$0.00	\$0.00	\$0.00	\$7,570,000.00	\$7,570,000.00
Total Liabilities	\$2,722.00	\$1,641.79	\$0.00	\$7,570,000.00	\$7,574,363.79
					· , , , , , , , , , , , , , , , , , , ,
Net Assets	(\$4.004.40)				(\$4.004.40\)
Net Assets, Unrestricted	(\$1,081.10)				(\$1,081.10)
Net Assets - General Government Current Year Net Assets - General Government	44,835.88 119,809.15				44,835.88 119,809.15
Net Assets, Unrestricted		\$640,952.39			640,952.39
Current Year Net Assets, Unrestricted		221,263.35			221,263.35
Net Assets, Unrestricted			\$356,221.99		356,221.99
Current Year Net Assets, Unrestricted			(95,787.94)		(95,787.94)
Total Net Assets	\$163,563.93	\$862,215.74	\$260,434.05	\$0.00	\$1,286,213.72
Total Liabilities and Net Assets	\$166,285.93	\$863,857.53	\$260,434.05	\$7,570,000.00	\$8,860,577.51

Statement of Activities As of 4/30/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<u>Revenues</u>					
On-Roll Assessments	\$153,613.34				\$153,613.34
Off-Roll Assessments	72,297.82				72,297.82
Other Income & Other Financing Sources	60.00				60.00
On-Roll Assessments		\$256,569.10			256,569.10
Other Assessments		778,837.76			778,837.76
Developer Contributions			\$32,592.16		32,592.16
Other Income & Other Financing Sources			1,899.00		1,899.00
Total Revenues	\$225,971.16	\$1,035,406.86	\$34,491.16	\$0.00	\$1,295,869.18
<u>Expenses</u>					
Supervisor Fees	\$2,400.00				\$2,400.00
Public Officials' Liability Insurance	2,537.00				2,537.00
Trustee Services	6,411.13				6,411.13
Management	11,666.69				11,666.69
Engineering	937.50				937.50
Dissemination Agent	6,500.00				6,500.00
District Counsel	9,889.46				9,889.46
Assessment Administration	12,500.00				12,500.00
Audit	1,250.00				1,250.00
Travel and Per Diem	57.24				57.24
Postage & Shipping	346.39				346.39
Copies	46.20				46.20
Legal Advertising	446.25				446.25
Miscellaneous	196.45				196.45
Leased Space Web Site Maintenance	3,147.48 875.00				3,147.48 875.00
Dues, Licenses, and Fees	875.00 175.00				175.00
General Liability Insurance	3,101.00				3,101.00
Property & Casualty	5,781.00				5,781.00
Irrigation	50.62				50.62
Landscaping Maintenance & Material	12,782.00				12,782.00
Contingency	1,025.00				1,025.00
Streetlights	12,022.30				12,022.30
Swimming Pools	12,258.34				12,258.34
Principal Payments	,	\$605,000.00			605,000.00
Interest Payments		214,582.83			214,582.83
Engineering			\$367.50		367.50
District Counsel			1,622.50		1,622.50
Landscaping Maintenance & Material			69,504.50		69,504.50
Contingency			60,637.96		60,637.96
Total Expenses	\$106,402.05	\$819,582.83	\$132,132.46	\$0.00	\$1,058,117.34
Other Revenues (Expenses) & Gains (Losses)					
Interest Income	\$240.04				\$240.04
Interest Income		\$5,439.32			5,439.32
Interest Income			\$1,853.36		1,853.36
Total Other Revenues (Expenses) & Gains (Losses)	\$240.04	\$5,439.32	\$1,853.36	\$0.00	\$7,532.72
Change In Net Assets	\$119,809.15	\$221,263.35	(\$95,787.94)	\$0.00	\$245,284.56
Net Assets At Beginning Of Year	\$43,754.78	\$640,952.39	\$356,221.99	\$0.00	\$1,040,929.16
Net Assets At End Of Year	\$163,563.93	\$862,215.74	\$260,434.05	\$0.00	\$1,286,213.72
	Page 1	ot 1			

Budget to Actual For the Month Ending 04/30/2020

_	_	
/ear	T٥	Date

	Year To Date							
		Actual		Budget		Variance		FY 2020 Adopted Budget
Revenues								
On-Roll Assessments	\$	153,613.34	\$	162,432.27	\$	(8,818.93)	\$	278,455.32
Off-Roll Assessments		72,297.82		-		72,297.82		-
Other Income & Other Financing Sources		60.00		-		60.00		-
Net Revenues	\$	225,971.16	\$	162,432.27	\$	63,538.89	\$	278,455.32
General & Administrative Expenses								
Supervisor Fees	\$	2,400.00	\$	5,600.00	\$	(3,200.00)	\$	9,600.00
Public Officials' Liability Insurance		2,537.00		1,516.08		1,020.92		2,599.00
Trustee Services		6,411.13		3,500.00		2,911.13		6,000.00
Management		11,666.69		11,666.67		0.02		20,000.00
Engineering		937.50		8,750.00		(7,812.50)		15,000.00
Dissemination Agent		6,500.00		2,916.67		3,583.33		5,000.00
District Counsel		9,889.46		8,750.00		1,139.46		15,000.00
Assessment Administration		12,500.00		7,291.67		5,208.33		12,500.00
Reamortization Schedules		-		291.67		(291.67)		500.00
Audit		1,250.00		3,500.00		(2,250.00)		6,000.00
Travel and Per Diem		57.24		291.67		(234.43)		500.00
Telephone		-		116.67		(116.67)		200.00
Postage & Shipping		346.39		175.00		171.39		300.00
Copies		46.20		816.67		(770.47)		1,400.00
Legal Advertising		446.25		2,916.67		(2,470.42)		5,000.00
Miscellaneous		196.45		5,060.38		(4,863.93)		8,675.00
Playground Lease		3,147.48		3,672.06		(524.58)		6,294.96
Property Taxes		5,147.40		116.67		(116.67)		200.00
Web Site Maintenance		875.00		1,400.00		(525.00)		2,400.00
Dues, Licenses, and Fees		175.00		102.08		72.92		175.00
Total General & Administrative Expenses	\$	59,381.79	\$	68,450.63	\$	(9,068.84)	\$	117,343.96
	Ť	00,000	•	00, 100.00	•	(0,000.0.1)	•	,
Field Expenses								
General Liability Insurance	\$	3,101.00	\$	1,852.67	\$	1,248.33	\$	3,176.00
Property & Casualty Insurance		5,781.00		3,438.17		2,342.83		5,894.00
Irrigation (Phase 1)		50.62		583.33		(532.71)		1,000.00
Irrigation (Phase 2)		-		583.33		(583.33)		1,000.00
Landscaping Maintenance & Material (Phase 1)		9,985.00		16,333.33		(6,348.33)		28,000.00
Landscaping Maintenance & Material (Phase 2)		2,797.00		14,583.33		(11,786.33)		25,000.00
Landscape Improvements - Mulch & Flowers (Phase 1)		-		1,166.67		(1,166.67)		2,000.00
Landscape Improvements - Mulch & Flowers (Phase 2)		-		1,166.67		(1,166.67)		2,000.00
Fertilization (Phase 1)		-		729.17		(729.17)		1,250.00
Fertilization (Phase 2)		-		729.17		(729.17)		1,250.00
Contingency		1,025.00		7,922.74		(6,897.74)		13,581.84
Storm Clean-up/Repairs		-		8,750.00		(8,750.00)		15,000.00
Streetlights (Phase 1)		12,022.30		6,288.36		5,733.94		10,780.04
Streetlights (Phase 2)		-		5,045.83		(5,045.83)		8,650.00
Field Management		-		2,916.67		(2,916.67)		5,000.00
Total Field Expenses	\$	34,761.92	\$	72,089.44	\$	(37,327.52)	\$	123,581.88
Cabana & Pool Expenses								
	æ	12 259 24	æ	22 475 52	œ	(10 217 40)	¢	38 520 40
Inter-Governmental Expense (Holly Hill Road East CDD)	\$	12,258.34	\$	22,475.53	\$	(10,217.19)	\$	38,529.48
Total Cabana & Pool Expenses	\$	12,258.34	\$	22,475.53	\$	(10,217.19)	\$	38,529.48
Total Expenses	\$	106,402.05	\$	163,015.60	\$	(56,613.55)	\$	279,455.32
Other Revenues (Expenses) & Gains (Losses								
Interest Income	\$	240.04	\$	583.33	\$	(343.29)	\$	1,000.00
Total Other Revenues (Expenses) & Gains (Losses)	\$	240.04	\$	583.33	\$	(343.29)	\$	1,000.00
Net Income (Loss)	\$	119,809.15	\$		\$	119,809.15	\$	_
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North Boulevard Community Development District

Staff Reports