

# North Boulevard Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-723-5900

<http://northboulevardcdd.com/.com>

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The following is the proposed agenda for the meeting of the Board of Supervisors for the North Boulevard Community Development District, scheduled to be held **Wednesday, August 19, 2020 at 10:15 a.m. via conference call due to the Executive Order 20-193 extending COVID-19 Executive Order 20-69**. Attached to this Agenda is a copy of the Executive Order 20-193. The attendance of three Board Members is required to constitute a quorum. Questions or comments on the Board Meeting or proposed agenda may be addressed to Jane Gaarlandt at [gaarlandtj@pfm.com](mailto:gaarlandtj@pfm.com) or (407) 723-5900.

To attend the meeting, please use the below conference call information:

Call-in Number: **1-844-621-3956**  
Access Code: **790 393 986 #**

## **PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA**

### **Administrative Matters**

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*
- 1. **Consideration of the Minutes of the July 22, 2020 Board of Supervisors' Meeting**
- 2. **Establishment of an Auditor Selection Committee-** *(provided under separate cover)*

### **Business Matters**

3. **Ratification of Payment Authorization Nos. 129 - 132**
4. **Review of Monthly Financials**

### **Other Business**

#### **Staff Reports**

- District Counsel
- District Engineer
- District Manager
  - Field Management Update

#### **Supervisor Requests and Audience Comments**

#### **Adjournment**

## **PROPOSED AUDITOR SELECTION COMMITTEE MEETING AGENDA**

- Roll Call to Confirm a Quorum
- A. **Review and Approval of Audit Documents** *-(provided under separate cover)*
  - Audit RFP Notice
  - Instructions to Proposers
  - Evaluation Criteria
- B. **Adjournment**



# STATE OF FLORIDA

## OFFICE OF THE GOVERNOR EXECUTIVE ORDER NUMBER 20-193

(Amending Executive Order 20-179)

WHEREAS, on March 9, 2020, I issued Executive Order 20-52 declaring a state of emergency for the entire State of Florida due to COVID-19; and

WHEREAS, Executive Order 20-69, as amended by Executive Order 20-179, requires amendment to provide local government bodies with additional time to notice their meetings.

NOW, THEREFORE, I, RON DESANTIS, as Governor of Florida, by virtue of the authority vested in me by Article IV, Section (1)(a) of the Florida Constitution, Chapter 252, Florida Statutes, and all other applicable laws, promulgate the following Executive Order to take immediate effect:

### Section 1.

Section 3. of Executive Order 20-179 is amended to read, as follows:

Except as amended herein, I hereby extend Executive Order 20-69, as extended by Executive Orders 20-112, 20-123, 20-139 and 20-150, until 12:01 a.m. on October 1, 2020.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Florida to be affixed, at Tallahassee, this 7th day of August, 2020.

  
RON DESANTIS, GOVERNOR

ATTEST:

  
SECRETARY OF STATE

DEPARTMENT OF STATE  
TALLAHASSEE, FLORIDA

2020 AUG - 7 PM 4:32

FILED

**North Boulevard  
Community Development District**

**Minutes**

**MINUTES OF MEETING**

***NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS' MEETING***

***Thursday, July 22, 2020 at 11:04 a.m.***

**Via telephonic conferencing due to the COVID-19 Executive Orders 20-52, 20-69, & 20-112.**

Board Members present at roll call:

Scott Shapiro	Vice Chair	(via phone)
Patrick Marone	Assistant Secretary	(via phone)
Andre Rhinehart	Assistant Secretary	(via phone)

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.	(via phone)
Jane Gaarlandt	PFM Group Consulting LLC	(via phone)
Christina Hanna	PFM Group Consulting, LLC	(via phone)
Victoria Martinez	PFM Group Consulting, LLC	(via phone)
Dexter Glasgow	PFM Group Consulting, LLC	(via phone)
Amanda Lane	PFM Group Consulting, LLC	(via phone)

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

The meeting was called to order approximately at 11:04 a.m. Those in attendance are outlined above.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

There were no public comments at this time.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the May 20,  
2020 Board of Supervisors' Meeting**

The Board reviewed the Minutes of the May 20, 2020 Board of Supervisors' Meeting.

On MOTION by Mr. Shapiro, seconded by Mr. Rhinehart, with all in favor, the Board approved the Minutes of the May 20, 2020 Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-09,  
Designating Dates, Times and Locations for  
Regular Meetings for FY 2021**

District staff is thinking of switching the North Boulevard meetings to 10:00 a.m. following the Davenport meetings and keeping the date to the third Wednesday of the month to be held at the Holiday Inn at Winter Haven.

On MOTION by Mr. Marone, seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2020-09, Designating Dates, Times and Locations for Regular Meetings for FY 2021, as presented

**FIFTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of the  
District's Fiscal Year 2020-2021 Budget**  
a) **Public Comments and Testimony**  
b) **Board Comments**  
c) **Consideration of Resolution 2020-10,  
Adopting a Fiscal Year 2020-2021 Budget  
and Appropriating Funds**

Ms. Gaarlandt explained the statutory requirement for publication and mailed notice have been met. She requested a motion to open the public hearing.

ON MOTION by Mr. Rhinehart, seconded by Mr. Shapiro, with all in favor, the Board opened the Public Hearing.

There were no public comments at this time so Ms. Gaarlandt requested a motion to close the public hearing.

ON MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Board closed the Public Hearing.

Ms. Lane confirmed there have been no changes to the budget since it was approved in preliminary form at the last meeting. Ms. Gaarlandt pointed out in the budget PFM has requested a fee increase from \$20,000.00 to \$25,000.00 and a letter for confirmation of that increase is following later in the agenda. Ms. Gaarlandt requested a motion to approve Resolution 2020-10, as presented.

ON MOTION by Mr. Rhinehart, seconded by Mr. Shapiro, with all in favor, the Board approved Resolution 2020-10, Adopting a Fiscal Year 2020-2021 Budget and Appropriating Funds.

#### **SIXTH ORDER OF BUSINESS**

#### **Public Hearing on the Imposition of Special Assessments to Fund the District's Fiscal Year 2020-2021 Budget**

- a) Public Comments and Testimony**
- b) Board Comments**
- c) Consideration of Resolution 2020-11, Adopting an Assessment Roll for Fiscal Year 2020-2021 and Certifying Special Assessments for Collection**

Ms. Gaarlandt requested a motion to open the public hearing.

ON MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, the Board opened the Public Hearing.

There were no public comments on the assessments so Ms. Gaarlandt closed the public hearing.

ON MOTION by Mr. Marone, seconded by Mr. Shapiro, with all in favor, the Board closed the Public Hearing.

Ms. Van Wyk asked Ms. Gaarlandt to explain the change in assessment levels. Ms. Gaarlandt explained the caps that were noticed for Phase 1 & 2 were \$780.36 for a total increase of \$10.66.

Ms. Gaarlandt requested a motion from the Board to approve Resolution 2020-10, as presented.

ON MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Board approved Resolution 2020-11, Adopting an Assessment Roll for Fiscal Year 2020-2021 and Certifying Special Assessments for Collection.

**SEVENTH ORDER OF BUSINESS**

**Public Hearing on the Adoption of Rules  
Relating to Overnight Parking and Traffic  
Enforcement**

- a) Public Comments and Testimony**
- b) Board Comments**
- c) Consideration of Resolution 2020-12,  
Adopting Rules Relating to Overnight  
Parking and Traffic Enforcement**

Ms. Gaarlandt noted for the record that the mailed and published notices were sent out in accordance with Florida Statute. Ms. Gaarlandt requested a motion to open the public hearing.

ON MOTION by Mr. Marone, seconded by Mr. Shapiro, with all in favor, the Board opened the Public Hearing.

There were no public comments so, Ms. Gaarlandt requested a motion to close the public hearing.

ON MOTION by Mr. Rhinehart, seconded by Mr. Shapiro, with all in favor, the Board closed the Public Hearing.

The Board reviewed the parking policies. Ms. Gaarlandt requested a motion to approve Resolution 2020-12, as presented.

ON MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Board approved Resolution 2020-12, Adopting Rules Relating to Overnight Parking and Traffic Enforcement

Ms. Gaarlandt noted District staff will send notices to all the residents and it will be posted on the website that there will be parking and traffic enforcement once the signs are installed.

**EIGHTH ORDER OF BUSINESS**

**Consideration of PFM Fee Letter**

The Board reviewed the PFM Fee Letter. PFM requested a fee increase for this year and it is reflected in the budget that was just approved.

On MOTION by Mr. Marone, seconded by Mr. Shapiro, with all in favor, the Board approved the PFM Letter.

**NINTH ORDER OF BUSINESS**

**Consideration of First Amendment to Agreement between the District and VGlobalTech for Website Maintenance Services**

This switches the billing and contractual relationship from PFM to VGlobalTech who PFM was already using for Website Maintenance Services. The bill will now come directly from VGlobalTech to the District and there are no changes to the fees.

On MOTION by Ms. Marone, seconded by Mr. Rhinehart, with all in favor, the Board approved the First Amendment to Agreement between the District and VGlobalTech for Website Maintenance Services.

**TENTH ORDER OF BUSINESS**

**Review of Fiscal Year 2019 Audited Financial Report**

Ms. Gaarlandt explained it was considered a clean audit and requested a motion to accept the Fiscal Year 2019 Audited Financial Report.

On MOTION by Mr. Marone, seconded by Mr. Shapiro, with all in favor, the Board accepted the Fiscal Year 2019 Audited Financial Report.

**ELEVENTH ORDER OF BUSINESS**

**Ratification of Payment Authorization Nos. 121- 129**

The Board reviewed payment authorizations numbers 121 – 129.



On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the Board ratified Payment Authorization Nos. 121 – 129.

**TWELFTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the monthly financials through June 30, 2020. There was no action required by the Board.

**THIRTEENTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel –** Mr. Van Wyk stated he is working on trying to extend the Executive Order to allow for the District to continue meeting via telecommunications technology.

**District Engineer –** Not Present

**District Manager –** No Report

**FOURTEENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience Comments**

There were no Supervisor requests or audience comments.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

There were no other questions or comments. Ms. Gaarlandt requested a motion to adjourn.

ON MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the July 22, 2020 Board of Supervisors' Meeting for the North Boulevard Community Development District was adjourned.

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Secretary / Assistant Secretary

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Chairman / Vice Chairman

**North Boulevard  
Community Development District**

**Establishment of an Auditor  
Selection Committee**

*( provided under separate cover)*

**North Boulevard  
Community Development District**

**Payment Authorization Nos. 129-132**

**NORTH BOULEVARD  
COMMUNITY DEVELOPMENT DISTRICT**

**Payment Authorization No. 129**

6/26/2020

Item No.	Vendor	Invoice Number	General Fund
1	<b>Business Observer</b> Legal Advertising on 06/19/2020	20-00808K	\$ 74.38
2	<b>Duke Energy</b> 564 Buchannan Dr Lift ; Service 05/21/2020 - 06/22/2020	--	\$ 154.50
3	<b>Hopping Green &amp; Sams</b> General Counsel Through 05/31/2020	115378	\$ 1,007.00
4	<b>Navitas Credit Corp.</b> Playground Lease	--	\$ 524.58
<b>TOTAL</b>			<b>\$ 1,760.46</b>



Board Member

Please Return To:  
North Boulevard CDD  
c/o Fishkind & Associates  
12051 Corporate Boulevard  
Orlando, FL 32817

**RECEIVED**  
*By Amanda Lane at 2:42 pm, Jun 29, 2020*

**NORTH BOULEVARD  
COMMUNITY DEVELOPMENT DISTRICT**

**Payment Authorization No. 130**

7/10/2020

Item No.	Vendor	Invoice Number	General Fund
1	<b>A &amp; R Contracting &amp; Cleaning</b> Fence Repairs	2669	\$ 560.00
2	<b>Carr Riggs &amp; Ingram</b> FY 2019 Audit	16940516	\$ 1,750.00
3	<b>Duke Energy</b> 901 Fillmore Blvd, Entrance ; Service 06/04/2020 - 07/06/2020	--	\$ 15.32
	582 Taft Dr, Well/Lites ; Service 06/04/2020 - 07/06/2020	--	\$ 173.50
	1900 North Blvd W ; Service 06/04/2020 - 07/06/2020	--	\$ 98.42
4	<b>The Ledger</b> Legal Advertising on 06/22/2020	L060G0J9PP	\$ 649.84
5	<b>VGlobalTech</b> Quarter 2 ADA Audit	1726	\$ 300.00
<b>TOTAL</b>			<b>\$ 3,547.08</b>



Board Member

Please Return To:  
North Boulevard CDD  
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12051 Corporate Boulevard  
Orlando, FL 32817

**RECEIVED**

**By Amanda Lane at 10:14 am, Jul 27, 2020**

**NORTH BOULEVARD  
COMMUNITY DEVELOPMENT DISTRICT**

**Payment Authorization No. 131**

7/24/2020

Item No.	Vendor	Invoice Number	General Fund
<b>1</b>	<b>Creative Association Services</b>		
	June/July Landscaping Phase 1	6820-NRE	\$ 3,650.00
	June/July Landscaping Phase 2	6821-NRR	\$ 5,594.00
<b>2</b>	<b>Duke Energy</b>		
	564 Buchanan Dr Lift ; Service 06/22/2020 - 07/22/2020	--	\$ 162.28
	000 North Blvd Lite ; Service 06/17/2020 - 07/17/2020	--	\$ 784.85
	0000 Forest Lake Dr Lite ; Service 06/18/2020 - 07/20/2020	--	\$ 721.20
<b>3</b>	<b>PFM Group Consulting</b>		
	DM Fee: July 2020	DM-07-2020-0039	\$ 1,666.67
	Website Fee: July 2020	DM-07-2020-0040	\$ 125.00
	Reimbursables: May 2020	OE-EXP-00905	\$ 4.00
	Reimbursables: June 2020	OE-EXP-00961	\$ 4.50

**TOTAL            \$ 12,712.50**



Board Member

Please Return To:  
North Boulevard CDD  
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12051 Corporate Boulevard  
Orlando, FL 32817

**RECEIVED**

*By Amanda Lane at 10:15 am, Jul 27, 2020*

**NORTH BOULEVARD  
COMMUNITY DEVELOPMENT DISTRICT**

**Payment Authorization No. 132**

8/7/2020

Item No.	Vendor	Invoice Number	General Fund
<b>1</b>	<b>Business Observer</b> Legal Advertising on 06/26/2020 & 07/03/2020	20-00823K	\$ 966.88
<b>2</b>	<b>Duke Energy</b> 1900 North Blvd W ; Service 07/06/2020 - 08/04/2020 582 Taft Dr, Well/Lites ; Service 07/06/2020 - 08/04/2020 901 Fillmore Blvd, Entrance ; Service 07/06/2020 - 08/04/2020	-- -- --	\$ 27.48 \$ 57.40 \$ 15.32
<b>3</b>	<b>Hopping Green &amp; Sams</b> General Counsel Through 06/30/2020	116306	\$ 1,038.50
<b>4</b>	<b>Navitas Credit Corp.</b> Playground Lease	--	\$ 524.58
<b>5</b>	<b>Supervisor Fees - 07/22/2020 Meeting</b> Scott Shapiro Matthew Cassidy Patrick Marone Andrew Rhinehart	-- -- -- --	\$ 200.00 \$ 200.00 \$ 200.00 \$ 200.00

**TOTAL            \$ 3,430.16**



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Board Member

Please Return To:  
North Boulevard CDD  
c/o Fishkind & Associates  
12051 Corporate Boulevard  
Orlando, FL 32817

**RECEIVED**

**By Amanda Lane at 6:00 pm, Aug 07, 2020**



**North Boulevard  
Community Development District**

**Monthly Financials**

**North Boulevard CDD**  
**Statement of Financial Position**  
As of 7/31/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<b><u>Assets</u></b>					
<b><u>Current Assets</u></b>					
General Checking Account	\$97,114.40				\$97,114.40
Prepaid Expenses	1,656.66				1,656.66
Deposits	960.00				960.00
Debt Service Reserve (Series 2017)		\$124,075.00			124,075.00
Debt Service Reserve (Series 2019)		259,568.75			259,568.75
Revenue (Series 2017)		103,974.86			103,974.86
Revenue (Series 2019)		60,410.85			60,410.85
Prepayment (Series 2017)		1,898.74			1,898.74
Prepayment (Series 2019)		394,071.97			394,071.97
Redemption Account (Series 2017)		722.91			722.91
Acquisition/Construction (Series 2017)			\$5,894.03		5,894.03
Acquisition/Construction (Series 2019)			2,767.29		2,767.29
Total Current Assets	<u>\$99,731.06</u>	<u>\$944,723.08</u>	<u>\$8,661.32</u>	<u>\$0.00</u>	<u>\$1,053,115.46</u>
<b><u>Investments</u></b>					
Amount Available in Debt Service Funds				\$944,723.08	\$944,723.08
Amount To Be Provided				6,555,276.92	6,555,276.92
Total Investments	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,500,000.00</u>	<u>\$7,500,000.00</u>
<b>Total Assets</b>	<u><u>\$99,731.06</u></u>	<u><u>\$944,723.08</u></u>	<u><u>\$8,661.32</u></u>	<u><u>\$7,500,000.00</u></u>	<u><u>\$8,553,115.46</u></u>
<b><u>Liabilities and Net Assets</u></b>					
<b><u>Current Liabilities</u></b>					
Accounts Payable	\$1,668.33				\$1,668.33
Total Current Liabilities	<u>\$1,668.33</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,668.33</u>
<b><u>Long Term Liabilities</u></b>					
Revenue Bonds Payable - Long-Term				\$7,500,000.00	\$7,500,000.00
Total Long Term Liabilities	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$7,500,000.00</u>	<u>\$7,500,000.00</u>
<b>Total Liabilities</b>	<u><u>\$1,668.33</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>	<u><u>\$7,500,000.00</u></u>	<u><u>\$7,501,668.33</u></u>
<b><u>Net Assets</u></b>					
Net Assets, Unrestricted	\$1,665.90				\$1,665.90
Net Assets - General Government	42,088.88				42,088.88
Current Year Net Assets - General Government	54,307.95				54,307.95
Net Assets, Unrestricted		\$640,952.39			640,952.39
Current Year Net Assets, Unrestricted		303,770.69			303,770.69
Net Assets, Unrestricted			\$356,221.99		356,221.99
Current Year Net Assets, Unrestricted			(347,560.67)		(347,560.67)
<b>Total Net Assets</b>	<u><u>\$98,062.73</u></u>	<u><u>\$944,723.08</u></u>	<u><u>\$8,661.32</u></u>	<u><u>\$0.00</u></u>	<u><u>\$1,051,447.13</u></u>
<b>Total Liabilities and Net Assets</b>	<u><u>\$99,731.06</u></u>	<u><u>\$944,723.08</u></u>	<u><u>\$8,661.32</u></u>	<u><u>\$7,500,000.00</u></u>	<u><u>\$8,553,115.46</u></u>

**North Boulevard CDD**  
**Statement of Activities**  
As of 7/31/2020

	General Fund	Debt Service Fund	Capital Projects Fund	Long-Term Debt Fund	Total
<b><u>Revenues</u></b>					
On-Roll Assessments	\$156,819.06				\$156,819.06
Off-Roll Assessments	72,297.82				72,297.82
Other Income & Other Financing Sources	90.00				90.00
On-Roll Assessments		\$261,923.40			261,923.40
Other Assessments		861,546.20			861,546.20
Inter-Fund Group Transfers In		254,541.38			254,541.38
Developer Contributions			\$32,592.16		32,592.16
Other Income & Other Financing Sources			4,666.11		4,666.11
Inter-Fund Transfers In			(254,541.38)		(254,541.38)
<b>Total Revenues</b>	<b>\$229,206.88</b>	<b>\$1,378,010.98</b>	<b>(\$217,283.11)</b>	<b>\$0.00</b>	<b>\$1,389,934.75</b>
<b><u>Expenses</u></b>					
Supervisor Fees	\$3,400.00				\$3,400.00
Public Officials' Liability Insurance	2,537.00				2,537.00
Trustee Services	6,411.13				6,411.13
Management	16,666.70				16,666.70
Engineering	937.50				937.50
Dissemination Agent	6,500.00				6,500.00
District Counsel	11,787.96				11,787.96
Assessment Administration	12,500.00				12,500.00
Audit	6,000.00				6,000.00
Travel and Per Diem	57.24				57.24
Postage & Shipping	419.44				419.44
Copies	46.20				46.20
Legal Advertising	1,509.53				1,509.53
Miscellaneous	196.45				196.45
Leased Space	4,721.22				4,721.22
Web Site Maintenance	1,850.00				1,850.00
Dues, Licenses, and Fees	175.00				175.00
General Liability Insurance	3,101.00				3,101.00
Property & Casualty	5,781.00				5,781.00
Irrigation	50.62				50.62
Landscaping Maintenance & Material	40,514.00				40,514.00
Contingency	1,585.00				1,585.00
Streetlights	17,731.05				17,731.05
Swimming Pools	30,664.71				30,664.71
Principal Payments		\$675,000.00			675,000.00
Interest Payments		404,692.21			404,692.21
Engineering			\$367.50		367.50
District Counsel			1,622.50		1,622.50
Landscaping Maintenance & Material			69,504.50		69,504.50
Contingency			60,637.96		60,637.96
<b>Total Expenses</b>	<b>\$175,142.75</b>	<b>\$1,079,692.21</b>	<b>\$132,132.46</b>	<b>\$0.00</b>	<b>\$1,386,967.42</b>
<b><u>Other Revenues (Expenses) &amp; Gains (Losses)</u></b>					
Interest Income	\$243.82				\$243.82
Interest Income		\$5,451.92			5,451.92
Interest Income			\$1,854.90		1,854.90
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$243.82</b>	<b>\$5,451.92</b>	<b>\$1,854.90</b>	<b>\$0.00</b>	<b>\$7,550.64</b>
<b>Change In Net Assets</b>	<b>\$54,307.95</b>	<b>\$303,770.69</b>	<b>(\$347,560.67)</b>	<b>\$0.00</b>	<b>\$10,517.97</b>
<b>Net Assets At Beginning Of Year</b>	<b>\$43,754.78</b>	<b>\$640,952.39</b>	<b>\$356,221.99</b>	<b>\$0.00</b>	<b>\$1,040,929.16</b>
<b>Net Assets At End Of Year</b>	<b>\$98,062.73</b>	<b>\$944,723.08</b>	<b>\$8,661.32</b>	<b>\$0.00</b>	<b>\$1,051,447.13</b>

**North Boulevard CDD**  
**Budget to Actual**  
**For the Month Ending 07/31/2020**

	Year To Date			FY 2020 Adopted Budget
	Actual	Budget	Variance	
<b>Revenues</b>				
On-Roll Assessments	\$156,819.06	\$ 232,046.10	\$ (75,227.04)	\$ 278,455.32
Off-Roll Assessments	72,297.82	-	72,297.82	-
Other Income & Other Financing Sources	90.00	-	90.00	-
<b>Net Revenues</b>	<b>\$ 229,206.88</b>	<b>\$ 232,046.10</b>	<b>\$ (2,839.22)</b>	<b>\$ 278,455.32</b>
<b>General &amp; Administrative Expenses</b>				
Supervisor Fees	\$3,400.00	\$ 8,000.00	\$ (4,600.00)	\$ 9,600.00
Public Officials' Liability Insurance	2,537.00	2,165.83	371.17	2,599.00
Trustee Services	6,411.13	5,000.00	1,411.13	6,000.00
Management	16,666.70	16,666.67	0.03	20,000.00
Engineering	937.50	12,500.00	(11,562.50)	15,000.00
Dissemination Agent	6,500.00	4,166.67	2,333.33	5,000.00
District Counsel	11,787.96	12,500.00	(712.04)	15,000.00
Assessment Administration	12,500.00	10,416.67	2,083.33	12,500.00
Reamortization Schedules	-	416.67	(416.67)	500.00
Audit	6,000.00	5,000.00	1,000.00	6,000.00
Travel and Per Diem	57.24	416.67	(359.43)	500.00
Telephone	-	166.67	(166.67)	200.00
Postage & Shipping	419.44	250.00	169.44	300.00
Copies	46.20	1,166.67	(1,120.47)	1,400.00
Legal Advertising	1,509.53	4,166.67	(2,657.14)	5,000.00
Miscellaneous	196.45	7,229.13	(7,032.68)	8,675.00
Playground Lease	4,721.22	5,245.80	(524.58)	6,294.96
Property Taxes	-	166.67	(166.67)	200.00
Web Site Maintenance	1,850.00	2,000.00	(150.00)	2,400.00
Dues, Licenses, and Fees	175.00	145.83	29.17	175.00
<b>Total General &amp; Administrative Expenses</b>	<b>\$ 75,715.37</b>	<b>\$ 97,786.62</b>	<b>\$ (22,071.25)</b>	<b>\$ 117,343.96</b>
<b>Field Expenses</b>				
General Liability Insurance	\$ 3,101.00	\$ 2,646.67	\$ 454.33	\$ 3,176.00
Property & Casualty Insurance	5,781.00	4,911.67	869.33	5,894.00
Irrigation (Phase 1)	50.62	833.33	(782.71)	1,000.00
Irrigation (Phase 2)	-	833.33	(833.33)	1,000.00
Landscaping Maintenance & Material (Phase 1)	20,935.00	23,333.33	(2,398.33)	28,000.00
Landscaping Maintenance & Material (Phase 2)	19,579.00	20,833.33	(1,254.33)	25,000.00
Landscape Improvements - Mulch & Flowers (Phase 1)	-	1,666.67	(1,666.67)	2,000.00
Landscape Improvements - Mulch & Flowers (Phase 2)	-	1,666.67	(1,666.67)	2,000.00
Fertilization (Phase 1)	-	1,041.67	(1,041.67)	1,250.00
Fertilization (Phase 2)	-	1,041.67	(1,041.67)	1,250.00
Contingency	1,585.00	11,318.20	(9,733.20)	13,581.84
Storm Clean-up/Repairs	-	12,500.00	(12,500.00)	15,000.00
Streetlights (Phase 1)	17,731.05	8,983.37	8,747.68	10,780.04
Streetlights (Phase 2)	-	7,208.33	(7,208.33)	8,650.00
Field Management	-	4,166.67	(4,166.67)	5,000.00
<b>Total Field Expenses</b>	<b>\$ 68,762.67</b>	<b>\$ 102,984.91</b>	<b>\$ (34,222.24)</b>	<b>\$ 123,581.88</b>
<b>Cabana &amp; Pool Expenses</b>				
Inter-Governmental Expense (Holly Hill Road East CDD)	\$ 30,664.71	\$ 32,107.90	\$ (1,443.19)	\$ 38,529.48
<b>Total Cabana &amp; Pool Expenses</b>	<b>\$ 30,664.71</b>	<b>\$ 32,107.90</b>	<b>\$ (1,443.19)</b>	<b>\$ 38,529.48</b>
<b>Total Expenses</b>	<b>\$ 175,142.75</b>	<b>\$ 232,879.43</b>	<b>\$ (57,736.68)</b>	<b>\$ 279,455.32</b>
<b>Other Revenues (Expenses) &amp; Gains (Losses)</b>				
Interest Income	\$ 243.82	\$ 833.33	\$ (589.51)	\$ 1,000.00
<b>Total Other Revenues (Expenses) &amp; Gains (Losses)</b>	<b>\$ 243.82</b>	<b>\$ 833.33</b>	<b>\$ (589.51)</b>	<b>\$ 1,000.00</b>
<b>Net Income (Loss)</b>	<b>\$ 54,307.95</b>	<b>\$ -</b>	<b>\$ 54,307.95</b>	<b>\$ -</b>

# **North Boulevard Community Development District**

## **Staff Reports**

**North Boulevard  
Community Development District**

**Approval of Audit Documents**

*(provided under separate cover)*