

North Boulevard Community Development District

12051 Corporate Boulevard, Orlando, FL 32817; 407-382-3256

The following is the proposed agenda for the Board of Supervisors Meeting for the North Boulevard Community Development District, scheduled to be held on **Thursday, July 13, 2017 at 10:00 a.m. at the Offices of Cassidy Homes, 346 East Central Ave., Winter Haven, FL 33880.** As always, the personal attendance of three (3) Board Members will be required to constitute quorum

If you would like to attend the Board Meeting by phone, you may do so by dialing:

Phone: 1-877-864-6450

Participant Code: 345750

PROPOSED BOARD OF SUPERVISORS' MEETING AGENDA

Administrative Matters

- Roll Call to Confirm Quorum
- Public Comment Period *[for any members of the public desiring to speak on any proposition before the Board]*

Business Matters

1. **Consideration of Request for Proposals for Construction Services for Phase 1**

Other Business

Staff Reports

District Counsel

Interim Engineer

District Manager

Supervisor Requests and Audience Comments

Adjournment

**NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS**

**CONSTRUCTION SERVICES FOR PHASE 1
CITY OF HAINES CITY, FLORIDA**

Notice is hereby given that the North Boulevard Community Development District (“District”) will receive proposals for the following District project:

Phase 1 construction site work, including earthwork, utilities,
roadways, and stormwater management improvements.

The Project Manual will be available beginning Friday, July 14, 2017 at 5:00 PM EST at the offices of the North Boulevard Community Development District’s (“District’s”) Engineer, Dennis Wood Engineering LLC, located at 1925 Bartow Road, Lakeland, Florida 33801 or by calling (863) 940-2040 or emailing dennis@woodcivil.com. Each Project Manual will include, but not be limited to, the Request for Proposals, proposal and contract documents, and construction plans and specifications.

The District reserves the right to reject any and all proposals, make modifications to the work, award the contract in whole or in part with or without cause, provide for the delivery of the project in phases, and waive minor or technical irregularities in any Proposal, as it deems appropriate, if it determines in its discretion that it is in the District’s best interests to do so. The successful proposer will be required to execute a contract with the District and file the requisite Performance and Payment Bonds and insurance within fourteen (14) calendar days after the receipt of the Notice of Award.

Any person who wishes to protest the Project Manual, or any component thereof, shall file with the District a written notice of protest within seventy-two (72) hours after the Project Manual is made available, and shall file a formal written protest with the District within seven (7) calendar days after the date of timely filing the initial notice of protest. Filing will be perfected and deemed to have occurred upon receipt by the District Engineer directed to Dennis Wood at dennis@woodcivil.com. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object to or protest the contents of the District’s Project Manual. The formal written protest shall state with particularity the facts and law upon which the protest is based.

Ranking of proposals will be made on the basis of qualifications according to the evaluation criteria contained within the Project Manual; however, please note that proposals received from firms failing the meet the following minimum qualifications/requirements will not be considered or evaluated: (1) Proposer will have constructed three (3) improvements similar in quality and scope with a minimum of \$1,000,000 in total volume construction cost within the last five (5) years; (2) Proposer will have minimum bonding capacity of \$1,000,000 from a surety company acceptable to the District; (3) Proposer is authorized to do business in Florida; and (4) Proposer is registered with Polk County and is a licensed contractor in the State of Florida.

Any and all questions relative to this project shall be directed in email only to dennis@woodcivil.com no later than 8:00 AM EST, on Monday, August 7, 2017.

Firms desiring to provide services for this project must submit one (1) original and eight (8) copies of the required proposal no later than 5:00 PM EST, Monday, August 14, 2017, at the offices of Cassidy Holdings Group, LLC, 346 E. Central Avenue, Winter Haven, Florida 33880, Attn: Rennie Heath, with an electronic copy of the proposal in PDF included with the submittal package. Proposals

shall be submitted in a sealed opaque package, shall bear the name of the proposer on the outside of the package and shall identify the name of the project. Proposals will be opened at a public meeting to be held at 10:30 AM EST on Wednesday, August 16, 2017, at the offices of Cassidy Holdings Group, LLC, 346 East Central Avenue, Winter Haven, Florida 33880. Proposals received after the time and date stipulated above will be returned un-opened to the proposer. Any proposal not completed as specified or missing the required proposal documents as provided in the Project Manual may be disqualified.

North Boulevard Community Development District
District Manager

Run Date: Friday, July 14, 2017

NORTH BOULEVARD COMMUNITY DEVELOPMENT DISTRICT EVALUATION CRITERIA

Construction Services for Phase 1 Construction Services
City of Haines City, Florida

1. Personnel (5 Points)

E.g., geographic locations of the firm's headquarters; adequacy and capabilities of key personnel, including the project manager and field supervisor; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.

2. Experience (15 Points)

E.g., past record and experience of the respondent in self performing similar projects; past performance for this District in other contracts; character, integrity, reputation of respondent, etc.

3. Understanding Scope of Work (20 Points)

Demonstration of the Proposer's understanding of the project requirements.

4. Financial Capability (10 Points)

Extent to which the proposal demonstrates the adequacy of the Proposer's financial resources and stability as a business entity, necessary to complete the services required.

5. Schedule (25 Points)

Points available for schedule will be allocated as follows:

Demonstration of Proposer's understanding (through presentation in the proposal of a milestone schedule) of how to meet the required substantial and final completion dates. Consideration will be given to proposers that indicate an ability to credibly complete the project in advance of the required substantial and final completion dates without a premium cost for accelerated work.

6. Price (25 Points)

Points available for schedule will be allocated as follows:

15 Points will be awarded to the Proposer submitting the lowest cost proposal for completing the work. All other Proposers will receive a percentage of this amount based upon the difference between the Proposer's bid and the low bid.

10 Points are allocated for the reasonableness of unit prices and balance of bid.

Total Points (100 Points)

The Board of Supervisors of the North Boulevard Community Development District (the "Board"), at a publically noticed meeting scheduled for Wednesday, August 16, 2017 at 10:30AM EST at 346 East Central Avenue, Winter Haven, Florida 33880, will collectively, as a group, rank the proposals received in response to the Request for Proposals for its Phase I Infrastructure Improvements in accordance with these Evaluation Criteria.